

Minutes of the Smithville Town Board  
December 15, 2025

**OPENING** of Town Board meeting 6:30PM

ROLL CALL/PLEDGE/LATE ADDITIONS:

Supervisor John Cammarata  
Board members:  
Shane Butler  
Russell Wark  
Fred Heisler  
Dakota Warren

ALSO: Alison Owens, Town Clerk  
Vince Witkowski, Hwy Superintendent  
Kyle Button Coventry back-up DCO  
Bob Whitmore, Hwy Supt. elect- late  
Karen Cammarata, TB elect  
Chris LaCotta, TB elect  
Deirdre Purdy, Deputy Clerk

**CORRESPONDENCE** 6:35PM

C1) Supervisor Cammarata announced there will be a new Bus Route proposed for Chenango County coming through the Public Works Dept, hopefully by the end of the first quarter of 2026. A Smithville stop is planned to be at the Community Center/park. Once times and stops are determined, it will be posted to residents of the town. There will be QR codes to determine where the bus is and when it will arrive at the stop. If the Smithville stop is not utilized it will be taken away and put somewhere else so other people can use it. 75% of the county will be serviced. The bus that will stop in Smithville will make a loop from Norwich to Smithville, Greene, and then back again. The funding for it comes from 5311 from the federal DOT. Nothing will come out of town or county funds for 2 years, at which time it should be clear whether it is worth continuing or not.

C2) Supervisor Cammarata was contacted by Perma saying they had a couple of grants which he applied for and received. One was \$2400 for the highway for safety equipment, and the General grant was \$1300 for training– a 55 inch large screen TV and a laptop to hold training sessions.

**NEW BUSINESS** 6:40PM

NB1) Consider Resolution to change Local Law # 1 (2025) Overriding the 2026 Tax Levy Limit to #2. The Local Law for Junk is # 1.

**Resolution #65 (2025): Change Local Law #1 Overriding the 2026 Tax Levy Limit to Local Law #2.**

On a motion by Board member Warren, 2nd by Board member Heisler , the following Resolution was ADOPTED.

AYES: Butler, Cammarata, Heisler, Warren, Wark  
NAYES: 0  
ABSENT: 0

RESOLVED to change Local Law #1 (Overriding the 2026 Tax Levy Limit) to Local Law #2. Town Clerk Owens will send a corrected copy to the Comptroller’s office.

**OLD BUSINESS (UPDATES IF ANY)** 6:45PM

OB1) Supervisor Cammarata will be closing on the 2026 Truck bond on Thursday the 18th. Once the bond closes it goes to NBT who will issue a check. A date for the truck delivery will then be set up. Training will also be set up.

**REPORTS** 6:45PM

R1.) Highway: report submitted

- Changed out banners
- Cut some brush
- Plowed and sanded. It was hard to keep up with the snow as they had a couple breakdowns but everything is up and running now.
- Worked on equipment.

R2) Assessor: report submitted

- The primary focus this month is preparing taxpayers for the crucial assessment deadlines in early 2026
- All renewal forms, requiring signatures, have been sent out for the Agricultural & the Senior Low Income exemptions for the 2026-27 Tax Year
- Taxable Status date is March 1st. This is the absolute deadline for property owners to file for new or renewal exemption applications.
- The assessor's office continues to maintain and update property records, track new construction via building permits, and ensure all property data is current and consistent with market values. The primary goal remains the accurate and equitable valuation of all taxable properties in the municipality to create the upcoming assessment roll.

R3.) Enforcement Officer: All outstanding permits are in the County system, he's waiting for one more to come back signed. This is a slow season due to the frozen ground.

R4.) Planning Board: no minutes submitted

R5.) DCO: no report submitted;

R6.) vacant

R7.) Justice: no report submitted. The new Justice for the Town, Rachel Miller will be changing Court night to 1 night a month rather than 4.

R8.) Custodian/Groundskeeper: no report submitted

R9.) Playground Committee: no report submitted.

R10) Town Clerk: report submitted

- Insurance company was asking for 2026 budget
- Spectrum asking for rate increase for 2026
- There is a new vacuum cleaner for the Community Center
- Tax bills will probably not be out until mid-week
- Last date for 2025 vouchers will be Dec 22nd
- Cemetery update: The Smithville Historical Society has collected \$600 so far for a new gate for the Wilcox Cemetery
- The missing gravestone from Knickerbocker Cemetery, while still missing, is in positive negotiations with a 3rd party overseeing the process.

R11) vacant

R12) Supervisor's Report: submitted

- As of December 1st, we still have \$52,055.04 under General savings, less whatever is needed to cover the Vouchers submitted tonight and any that come in before Dec. 22nd.
- Highway savings, we have \$130,048.93 up until whatever is used tonight and before Dec 22nd, except for what is covered by CHIPS. Major Equipment at a balance of \$116,630
- We had our sales tax check, we finished off the highway side. The money left over, \$8967.87 was put in the building fund reserve account, which brought it up to \$128,602.26
- Once Virginia finishes up this year, we have \$25,000 to start up on the Highway side out of this monies, and \$20,000 to start up on the general side, and also we put in monies for the building fund for the general side and also for the building fund for the roads and highway account

**Organizational meeting set for Monday, January the 5th at 6:30**

Supervisor Cammarata thanked Mr. Witkowski, Mr. Butler, and Mr. Wark for the time spent working with the town.

**Motion to accept Supervisor's report**

6:49PM

Motion by Mr. Butler, 2nd by Mr. Wark. All in favor: Heisler, Butler, Wark, Warren, Cammarata, Motion carried.  
motion carried.

**MINUTES APPROVAL** for Nov 17th

6:50PM

A motion was made by Mr. Wark to accept the November 17th minutes with the correction of a typo. 2nd by Mr. Butler.  
All ayes, Motion carried.

**Conversation with Kyle Button, Coventry Back-up DCO**

Kyle started working for Coventry as their backup DCO, under Roger. He has had more training under Kelly Small from the Sherburne area.

Mr. Butten expressed his appreciation for Smithville's dog control law as it is clearly written and it will make it easier for him to do his job, although he would still need cooperation from Smithville's judge.

Supervisor Cammarata will have a meeting with the SPCA to make it clear that we will not go over budget to take care of dogs.

**WARRANTS**

6:57PM

General Warrant # 11, Vouchers # 172-189 in the amount of \$4,602.66 submitted for payment

Motion to pay warrant by Mr. Butler, 2nd by Mr. Heisler. All in favor: Heisler, Butler, Wark, Warren, Cammarata, Motion carried.

Highway Warrant # 11, Vouchers # 145-159 in the amount of \$360,780.13 submitted for payment (Voucher 144 was removed from the Highway Warrant and added to the General Warrant as Voucher #189)

Motion to pay warrant by Mr. Butler, 2nd by Mr. Wark, All in favor: Heisler, Butler, Wark, Warren, Cammarata, Motion carried.

**NO EXECUTIVE SESSION**

6:59PM

A motion was made to adjourn by Mr. Butler, 2nd by Mr. Heisler. All in favor, motion carried.

CLOSE:

6:59PM

Respectfully submitted,  
Deirdre Purdy

Deputy Town Clerk