

Minutes of the Smithville Town Board
January 15, 2024

OPENING of Town Board meeting by Supervisor John Cammarata 6:25PM
ROLL CALL/PLEDGE/LATE ADDITIONS:

ATTENDANCE:

Supervisor John Cammarata ALSO: Alison Owens, Town Clerk
Board members: Bob Whitmore Vince Witkowski, Hwy Sup't
Shane Butler
ABSENT: Fred Heisler, Russell Wark

CORRESPONDENCE 6:35PM

C1) Consider resignation of Custodian Danielle Orlando. Ms. Orlando submitted a letter of resignation via email effective January 29th. Supervisor Cammarata did speak with her over the phone to confirm. A motion to accept the resignation was made by Board member Butler, 2nd by Board member Whitmore. All 3 Board members: Butler, Whitmore and Cammarata in favor, motion carried. Heisler and Wark absent.

RESOLUTION # 6 (2024): ACCEPT LETTER OF RESIGNATION FROM CUSTODIAN DANIELLE ORLANDO

On a motion by Board member Butler, 2nd by Board member Whitmore the following Resolution was ADOPTED

AYES: Butler, Whitmore, Cammarata
NAYES: 0
ABSENT Heisler, Wark

RESOLVED to accept Danielle Orlando's resignation as Custodian effective January 29, 2024.

C1) NEW BUSINESS 6:35PM

NB1) Consider SPCA Addendum for 2024 Table. Standard care as mandated by NYS in shelters will take effect Dec. 15, 2025. Other municipalities are not signing and they recommended Smithville not sign either the contract or the addendum. Board members decided to table further discussion on the issue.

NB2) Consider letter of Concurrence for Chenango County: This is Smithville's acceptance to share their radio frequency on the communications tower with Chenango County, who is trying to do a County wide communications service. Supervisor Cammarata and Hwy Supt Witkowski met with County Coordinator Matt Beckwith last week to discuss the plans and preparations. The Town of Smithville frequency is in the process of being turned over to Chenango County. The Town of Smithville will receive 10 radios with antenna installed, a base unit, repeater and handhelds. The cost to Smithville is \$0. Supervisor Cammarata asked Board members if they would agree to the letter of Concurrence?

It was asked what happens to our license when it expires in 2032. Response: The County will then file for its own license when ours expires, then the County will take over. If something goes wrong with the radio, the County will pick up the repair. Other Counties have or are in the process of switching over to a County wide communication system.

Board members were in favor of the concurrence letter.

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RESOLUTION # 7 (2024): APPROVE A LETTER OF CONCURRENCE FOR THE TOWN OF SMITHVILLE TO SHARE RADIO FREQUENCY WITH CHENANGO COUNTY

On a motion by Board member Butler, 2nd by Board member Whitmore the following Resolution was ADOPTED

AYES: Butler, Whitmore, Cammarata
NAYES: 0
ABSENT Heisler, Wark

RESOLVED to approve a Letter of Concurrence between Chenango County and the Town of Smithville to share the frequency spectrum of the Communications Tower on County Rd 3 in preparation for a County wide communication system. The Town will receive additional equipment as part of the agreement. Highway Sup't Witkowski will need to sign the document.

OLD BUSINESS (UPDATES IF ANY)

6:40PM

OB1) Protection plan for the JD tractor: still have not heard anything. The date for the original warranty ended Dec. 13th but the Town was not notified. They promised to get back to Smithville soon.

OB2) additional info on Deputy Code Enforcement and Court Clerk

NB3: Express Employment Services for Court Clerk

Supervisor Cammarata reviewed the applications/fee schedule for Express Employment to find a Court Clerk for the Town. Since the fees were approximately 40% higher than what the Town's hourly rate is, it means the Town would have to pay that much more to Express Employment. Board members felt the fees would be too high. A Resolution to refuse the offer was made.

RESOLUTION # 8 (2024): REFUSE CONTRACT WITH EXPRESS EMPLOYMENT FOR COURT CLERK

On a motion by Board member Whitmore, 2nd by Board member Butler the following Resolution was ADOPTED

AYES: Butler, Whitmore, Cammarata
NAYES: 0
ABSENT Heisler, Wark

RESOLVED to refuse a contract with Express Employment to find a candidate for the Court Clerk position because of the high cost in fees.

REPORTS

6:55PM

R1.) Highway: report submitted.

- The FCC has sent 2 emails with additional info; Hwy Supt needs to read and print these out
- 2015 is down again with a short in the wiring harness
- New truck is working fine
- '02 Volvo has speedometer issue and can be fixed
- Loader coming up on 500 hours service
- Looking at a flail mower which will take trees down along the road
- Bought a new welder at the 1st of the year

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Other items which Hwy Sup't Witkowski was questioned about:

- Speed sign on Co Rd 2 south is intermittent. It will need to go for service
- Need Town ordinance/road name signs on Co Rd 3 by N. Tyner Rd.
- FEMA reporting is still up in the air
- Pick out 3 more banners for the poles and additional brackets for repairs
- Road numbering system was also discussed

R2) Assessor: no report submitted

R3.) Enforcement Officer: no report submitted

R4.) Planning Board: no report submitted

R5.) DCO: no report submitted;

R6.) vacant R7.) vacant

R8.) Custodian: no report submitted;

R9.) Playground Committee: no written report submitted; it was reported the Grange will be sponsoring an Easter Egg hunt this year in late March. The Fire Dept was also going to sponsor an egg hunt. It was recommended Town Clerk Owens speak with Mindy Eldred to see if the Grange and Fire Dept. could combine efforts.

R10) Town Clerk: report submitted. Town Clerk Owens also reminded the Board the old lamps have been stored in the closet at the top of the stairs and they need to be moved as they are in the way.

R11) vacant

R12) Supervisor's Report: submitted

- Transferred 25K from General to General Savings for start up this year; 20K from Highway savings to Highway checking
- Leftover General funds of \$28K to unexpended balance over the next year; Highway leftover is approx \$31K and will go into new equipment
- 4 new CD's at NBT this month, will be due May 3rd
- Had a teleconference with Midwest with regard to N. Tyner Rd; 600 gal oil @ \$17.50 p/g to do reclamation of road; can oil and chip later. Cost to do that road with Midwest is \$86K as opposed to \$200K with normal asphalt. This is reimbursable through CHIPS.
- The additional new truck the Town is in line for may not happen until 2026 as Utica Mack only received 25 of the 100 that were on order for last year
- Monies left over from ARPA are being used for additional tools, etc.
- A motion to approve the Supervisor's report was made by Board member Butler, 2nd by Board member Whitmore. All 3 Board members: Butler, Whitmore and Cammarata were in favor, motion carried. Board members Heisler and Wark were absent.

MINUTES

The minutes of the December 18th and Jan. 2nd meetings were reviewed. A motion to approve both sets of minutes was made by Board member Butler, 2nd by Board member Whitmore. All 3 Board members: Butler, Whitmore and Cammarata were in favor, motion carried. Board members Heisler and Wark were absent.

WARRANTS

7:15PM

General Warrant # 1, Vouchers # 1-8 in the amount of \$3,188.58 submitted for payment. The General Warrant had to be redone as there was a Highway voucher (#4) that was added and a new General invoice requiring payment. A motion to approve the expenditures was made by Board member Whitmore, 2nd by Board member Butler. All 3 Board members: Butler, Whitmore and Cammarata were in favor, motion carried. Board members Heisler and Wark were absent.

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Highway Warrant # 1, Vouchers # 1-7, deleting #4 in the amount of \$5,125.25 were submitted for payment. A motion to pay these claims was made by Board member Butler, 2nd by Board member Whitmore. All 3 Board members: Butler, Whitmore and Cammarata were in favor, motion carried. Board members Heisler and Wark were absent.

There are some problems with invoices not being received in time for processing for the Board meeting and invoices that have 10 day due dates. Supervisor Cammarata will check with the Comptroller's Office to see if there is a NYS policy for Towns regarding invoices and payments.

There was no other business to come before the Board.

CLOSE: by Supervisor Cammarata

7:29PM

Next meeting February 19, 2024

Alison B. Owens
Smithville Town Clerk