

MINUTES OF THE ORGANIZATIONAL AND MONTHLY MEETING OF
THE SMITHVILLE TOWN BOARD

January 21, 2013

OPENING by Supervisor Heisler 6:30PM
ROLL CALL, PRESENT: In addition to Supervisor Heisler were Councilmen Bob Whitmore, Karl Ludwig, John Cammarata. Councilwoman Elisabeth Vanderweyde was absent.

LATE ADDITIONS/DELETIONS/REMARKS:
Smithville Day report, check from Smithville Jr. Grange

ORGANIZATIONAL MEETING AGENDA 6:35PM

- READING OF RESOLUTIONS SUGGESTED BY THE ASSOCIATION OF TOWNS was done by Town Clerk Owens.
- **RESOLUTION # 1 (2013): APPOINT JACKIE CENTERWALL TO 5 YR, PLANNING BOARD TERM (expire 12/31/2017) AND AS CHAIR:** This was so moved by Councilman Ludwig, 2nd by Councilman Cammarata. All 4 Board members in favor, Resolution passed.
- **RESOLUTION # 2 (2013): APPOINT ALISON OWENS AS REGISTRAR FOR 1 YR. TERM (expire 12/31/2013)** This was so moved by Councilman Cammarata, 2nd by Councilman Ludwig. All 4 Board members in favor, Resolution passed.
- **RESOLUTION # 3 (2013): APPROVE 2013 TOWN OF SMITHVILLE ROSTER:** This was so moved by Councilman Ludwig, 2nd by Councilman Whitmore. All 4 Board members in favor, Resolution passed. Supervisor Heisler and the Board members thanked Board member Liz Vanderweyde for being Deputy Supervisor for 2012.
- **RESOLUTION # 4 (2013): SET HOURLY RATES FOR DEPUTIES, PB CLERK @ \$8.00 P/H AND FOR CUSTODIAN, GROUNDSKEEPER @ \$8.50 P/H.** This was so moved by Councilman Cammarata, 2nd by Councilman Ludwig. All 4 Board members in favor, Resolution passed

REGULAR MEETING AGENDA ITEMS:

CORRESPONDENCE 6:50PM

- C1: notice of renewal for AMBIT energy (Electric service).
- C2: notice of conditional renewal on March 16, 2013 from Selective Insurance.
- C3: notice of CHIPS payment to the Town of Smithville of \$162,035.26.
- C4: a check from the Smithville Jr. Grange was received.

REPORTS 7:20PM

- R1.) Planning Board: report submitted. The Planning Board is working on Site Plan review updates. No property has yet been identified for the Town Barn; no one from the Planning Board was present.
- R2.) Assessor: no report submitted
- R3.) Enforcement Officer: report submitted. Two building permits and 1 demolition permit were signed. No County report was submitted
- R4.) Justice: Justices O'Connor and Lilley were present to give a check to Supervisor Heisler for December's report. There is a problem with the December report which can and will be resolved. Justice O'Connor indicated the Smithville Court needs its own phone line so the Judge can call in and receive messages; Justice Lilley needs a robe—the one available is too short. Generally these are between \$300-450. Justice Lilley also needs different working conditions. A list of deficiencies and temporary fixes for court/office space has been identified; different scenarios, locations for Justice Court were discussed. Does the Justice file cabinets have only 1 set of keys?

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RESOLUTION # 5 (2013): PURCHASE ROBE FOR JUSTICE NOT TO EXCEED \$500.

On a motion by Councilman Whitmore, 2nd by Councilman Cammarata, the following RESOLUTION was adopted.

AYES	Whitmore, Ludwig, Cammarata, Heisler
NAYES	0
ABSENT	Vanderweyde

RESOLVED to purchase a Justice robe for the Judge not to exceed \$500.

The Board will continue to work on a phone for the Justice and space for Court.

R5.) DCO: The DCO was available to give a verbal report. A recent DWI on State Hwy 220 resulted in the arrest of the driver; 2 dogs in the vehicle were taken home by the DCO. Also had a dog incident on Round Pond Rd.

R6.) Attorney: report submitted

R7.) Smithville Day: The Smithville Day chair Jenn Fleury was available to give a verbal report. They are planning a parade, helium balloons, popcorn, yard sales, 5k, inflatable slide, tractor pull, dance-a-thon, roll over, kids ID cards, chicken BBQ, magician, church activity; possible Seeber's, Grange activities. Also discussed fund raising, ie: car washes, indoor garage sale in March. Possible Facebook page for Smithville Day. Questions for the Town Board: Can there be parking this year in the vacant Town lot? Can there be a walking path for pedestrians so they don't have to walk from the Post Office to the Fire Station? Can permission be given for an indoor garage sale at the Community Center on March 8th and 9th? There will be several donated items to sell for profit. An indoor garage sale was OK with TB, though an application for Community Center use would be needed. A June 7th all night dance-a-thon is being planned. Chairperson Jenn Fleury will work with Alison on the insurance.

R8.) Community Center: inspection report included in paperwork for Board. Items targeted for discussion are the emergency lighting, the knob on the front door and the fire alarm system. John Cammarata will oversee the emergency lighting and the fire alarm system and report back. The knob on the front door should be replaced with something like a lever handle. Supervisor Heisler will check on that. Two other items mentioned but not on the inspection report are an Exterior light on outside sign and a question as to whether a light needs to be on the flag. Light from post could be flooded onto flag.

R9.) Playground Committee: no report

R10) Town Clerk: report submitted. Town Clerk Owens has asked Christine Buck if she would work as a Deputy Clerk for the remainder of the year. Christine's reply was in the affirmative. Town Clerk Owens asked the Board to appoint Christine Buck as a Deputy Town Clerk/Tax Collector for the period Feb. 1, 2013 to Dec. 31st 2013. She will work only as needed and will not have any regular schedule. This was put to Resolution.

RESOLUTION # 6 (2013): APPOINT CHRISTINE BUCK DEPUTY TOWN CLERK/TAX COLLECTOR

On a motion by Councilman Cammarata, 2nd by Councilman Ludwig, the following RESOLUTION was adopted.

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AYES Whitmore, Ludwig, Cammarata, Heisler
NAYES 0
ABSENT Vanderweyde

RESOLVED to appoint Christine Buck as a Deputy Town Clerk/Tax Collector for the period Feb.1, 2013 to Dec.31, 2013. ** see Addendum

The Tax Collector/Historian computer's problem was with the "mother board". The new computer is up and running and the files stored on the thumb drive are in the process of being transferred to the new computer.

R11) Highway:

- 3 quotes for the rock setting for Pond Creek and Hammerle Rd.
- Repairs on the '97 and '02
- Road and equipment priority list
- Salt storage shed can be built by Highway crew
- Would like to consider a computer for Town Barn. There is a need because many organizations requiring internet access for correspondence.
- Replacement Pick-up truck with plow and dump truck. Board members asked Bruce to consider a new truck

R12) Supervisor's Report: report submitted. Supervisor Heisler asked to have the Board consider for next month's meeting what to do with excess Highway monies.

- Teamsters Union contract has been ratified. Copies need to be signed and sent to the Teamsters Union. The bookkeeper needs a copy of the contract for bookkeeping services. A Resolution authorizing Supervisor Heisler to sign the Union Contract was brought forth.

RESOLUTION # 7 (2013): AUTHORIZE SUPERVISOR HEISLER TO SIGN TEAMSTERS UNION CONTRACT FOR 2013

On a motion by Councilman Cammarata, 2nd by Councilman Ludwig, the following RESOLUTION was adopted.

AYES Whitmore, Ludwig, Cammarata, Heisler
NAYES 0
ABSENT Vanderweyde

RESOLVED to authorize Supervisor Heisler to sign the 2013 Teamsters Union contract as presented.

NEW BUSINESS

9:30PM

NB1: discuss possible donation to SHS in memory of Milly Auwarter. Milly was very influential in the Town, worked on many committees/organizations, donated much of her time and will be greatly missed. Her family requested that people wishing to contribute could make a donation to the Smithville Historical Society in her memory. A Resolution authorizing a \$100. donation was brought forth.

RESOLUTION # 8 (2013): AUTHORIZE \$100. DONATION TO THE SMITHVILLE HISTORICAL SOCIETY IN MEMORY OF MILLY AUWARTER.

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On a motion by Councilman Whitmore, 2nd by Councilman Cammarata, the following RESOLUTION was adopted.

AYES	Whitmore, Ludwig, Cammarata, Heisler
NAYES	0
ABSENT	Vanderweyde

WHEREAS Milly Auwarter was a resident of this Community and provided many hours of resourcefulness and community service, and WHEREAS her family has requested monies be contributed in her memory to the Smithville Historical Society, BE IT THEREFORE RESOLVED to donate \$100 to the Smithville Historical Society in her memory.

NB2: Notice of Bond Payment due to NBT. This is the last payment of \$33,166.00. A Resolution to pay the remaining payment was brought forth. DA9730.6

RESOLUTION # 9 (2013): AUTHORIZE FINAL PAYMENT OF BOND TO NBT

On a motion by Councilman Ludwig, 2nd by Councilman Whitmore, the following Resolution was adopted.

AYES	Whitmore, Ludwig, Cammarata, Heisler
NAYES	0
ABSENT	Vanderweyde

RESOLVED to authorize final payment of \$33,166. to NBT for the loader, to be taken from DA9730.4, and to be paid by 2/19/2013.

NB3: Resolution to approve Virginia Smith to act as online representative for SSA: The SSA is requesting Town Board approval for Bookkeeper Virginia Smith to act as an authorized online representative for the Town. This was so moved in the following Resolution.

RESOLUTION # 10 (2013): AUTHORIZE BOOKKEEPER VIRGINIA SMITH AS ONLINE REPRESENTATIVE FOR SSA

On a motion by Councilman Whitmore, 2nd by Supervisor Heisler, the following Resolution was adopted.

AYES	Whitmore, Ludwig, Cammarata, Heisler
NAYES	0
ABSENT	Vanderweyde

RESOLVED to authorize Town of Smithville Bookkeeper Virginia Smith to act as an authorized representative on behalf of the Town of Smithville for the Social Security Administration.

NB4: Dog Control situation: it was mentioned the # of unlicensed dogs in the Town of Smithville and that more efforts should be taken to ensure dogs are licensed.

NB5: **Tractor Club:** Members of the Southern Chenango Antique Tractor Club were present to ask the Town Board if they could use the adjacent Town property in 2013 as they did in 2012. They will keep it mowed, use it for tractor pulls (possibly every 6 weeks) and make a donation to the Playground fund. They would also like to have tractor pull on Mother's Day when the Fire Dept. has their Chicken BBQ.

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The Board approved in the following Resolution:

RESOLUTION # 11 (2013): AUTHORIZE USE OF ADJACENT TOWN PROPERTY TO THE SOUTHERN CHENANGO ANTIQUE TRACTOR CLUB FOR 2013.

On a motion by Councilman Whitmore, 2nd by Councilman Cammarata, the following Resolution was adopted.

AYES	Whitmore, Ludwig, Cammarata, Heisler
NAYES	0
ABSENT	Vanderweyde

RESOLVED to authorize the Southern Chenango Antique Tractor Club to use the adjacent Town property in 2013 for tractor pulls in return for maintenance and a donation to the Playground fund.

OLD BUSINESS

10:00PM

OB1: discuss possibility for solar panel heating at Town Barn. The County Planning Dept is starting to look into solar potential, but not too much into wind. There seems to be programs available for Municipalities.

OB2: discuss and possible Resolution to use BOCES for printing services. Using the BOCES print shop for Letterhead (1000 sheets for \$55.00) and a receipt book for Justice (100 for \$25.00), printed envelopes @ \$.08 and .05 seems reasonable. After further discussion, the following Resolution was approved.

RESOLUTION # 12 (2013): AUTHORIZE THE TOWN OF SMITHVILLE TO USE BOCES FOR PRINTING SERVICES

On a motion by Councilman Ludwig, 2nd by Councilman Cammarata, the following Resolution was adopted.

AYES	Whitmore, Ludwig, Cammarata, Heisler
NAYES	0
ABSENT	Vanderweyde

RESOLVED to authorize the Town of Smithville to use the BOCES print shop for printing services.

MINUTES APPROVAL FOR Dec. 17th

10:20PM

The minutes of the December 17th meeting were approved in a motion by Councilman Whitmore, 2nd by Councilman Cammarata. All four Board members: Whitmore, Ludwig, Cammarata and Heisler in favor, motion carried. Vanderweyde absent.

WARRANTS

10:22PM

General Warrant # 1, Vouchers # 1-12, in the amount of \$2,460.64 were reviewed for payment. A motion to pay these claims was made by Councilman Cammarata, 2nd by Councilman Ludwig. All four Board members: Whitmore, Ludwig, Cammarata and Heisler in favor, motion carried. Vanderweyde absent. It was also recommended and approved to continue Justice Paul O'Connor (from Plymouth) as Court Clerk for \$300. per month, through February.

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Highway Warrant # 1, Vouchers #1-13, in the amount of \$18,055.71 were reviewed for payment. A motion to pay these claims was made by Councilman Ludwig, 2nd by Councilman Cammarata. All four Board members: Whitmore, Ludwig, Cammarata and Heisler in favor, motion carried. Vanderweyde absent.

OTHER: Supervisor Heisler asked the Board for a Resolution raising the limit for a 2 signature check from \$3,000. to \$5,000. This was so moved:

RESOLUTION # 13 (2013): RAISE LIMIT OF 2 PERSON CHECK SIGNATURE TO \$5,000.

On a motion by Supervisor Heisler, 2nd by Councilman Ludwig, the following Resolution was adopted.

AYES	Whitmore, Ludwig, Cammarata, Heisler
NAYES	0
ABSENT	Vanderweyde

RESOLVED to raise the limit of a 2 person check signature to \$5,000. from \$3,000.

There was no other business to come before the Board. The next meeting will be Monday Feb. 18, 2013.

A motion to adjourn was made by Councilman Cammarata, 2nd by Councilman Ludwig. All four Board members: Whitmore, Ludwig, Cammarata and Heisler in favor, motion carried. Vanderweyde absent. Meeting adjourned at 10:31pm.

Alison B. Owens

Smithville Town Clerk

** January 28, 2013

Board members were polled on this date and asked to approve Deputy Clerk Christine Buck's appointment to include Jan. 28-Jan. 31, 2013. Mrs. Buck was asked to step in on Jan. 28th when the Town Clerk had an emergency in the family and had to leave. This was so moved with each Board member voting affirmatively:

Fred Heisler Jr.	AYE
Liz Vanderweyde	AYE
Karl Ludwig	AYE
John Cammarata	AYE
Bob Whitmore	AYE