

**TOWN OF SMITHVILLE  
PLANNING BOARD MINUTES  
WEDNESDAY, DECEMBER 3, 2025**

**I. CALL TO ORDER:** Board member Kehl called the meeting to order at 6:30 p.m.

**II. ATTENDANCE:**

**Planning Board Members Present:** Marie Kehl, Joseph Brant, Kenneth Whitmore, Joseph Warren, and Donna Marie Utter, Clerk.

**Planning Board Members Absent:** Robert Brooks

**Others in Attendance:**

**III. REVIEW/APPROVAL OF MINUTES:**

- Motion made by Board member Whitmore, seconded by Board member Brant, to approve the October 1, 2025 minutes as presented.

**IV. NEW BUSINESS:**

**1. Private Property Burials – No Town Rules or Regulations**

- There are already State and County requirements regarding this subject and therefore the Planning Board did not feel it was necessary for the Town to develop further requirements.

**2. Subdivision Process**

- The Town Assessor requested that the Planning Board review the Subdivision Process to determine if any changes were needed. After review, the Planning Board decided no changes were needed.

**V. OLD BUSINESS:**

**1. Renewable Energy & Battery Energy Storage Systems Law – The Clerk is continuing to compile the new proposed laws for the board to review.**

**VI. ADJOURNMENT:**

- A motion was made by Board member Warren, seconded by Board member Brant to adjourn the meeting at 6:49 p.m.

**Next Planning Board Meeting is Wednesday, January 7, 2026 at 6:30 p.m.**