

**TOWN OF SMITHVILLE  
PLANNING BOARD MINUTES  
WEDNESDAY, DECEMBER 6, 2023**

**I. CALL TO ORDER:** Board member Kehl called the meeting to order at 6:34 p.m.

**II. ATTENDANCE:**

**Planning Board Members Present:** Marie Kehl, Dakota Warren, Joshua Brigham, Fred Heisler, Jr., Robert Brooks, and Donna Marie Utter, Clerk.

**Planning Board Members Absent:**

**Others in Attendance:**

**III. REVIEW/APPROVAL OF MINUTES:**

- A motion was made by Board member Heisler, to approve the minutes from the meetings held on August 2, 2023 and September 6, 2023. Board member Warren seconded the motion. All in favor – motion passed 5-0.

**IV. NEW BUSINESS:**

**1. Planning Board Vacancy -** Board member, Fred Heisler, is going to be a member of the Town Board beginning in February 2024 thereby creating a vacancy on the Planning Board. The Town Clerk has received one application of interest from Kenneth Whitmore. After discussion, the Planning Board suggested sharing the vacancy through Facebook to see if there is anyone else interested in the position.

**2. Vouchers –** Board members filled out vouchers for the year. 12 meetings @ \$15.00 per meeting - \$180.00.

**V. OLD BUSINESS:**

**1. Comprehensive Plan:** The Board continued their review of the Comprehensive Plan starting on page 21. The following changes were noted:

**Page 24:** 123.71 acres added to Long Pond State Forest due to sale of property

**Page 27:** Census data 1,483 as of 2021. Need to check with Alison on updating information/where to get based on the 2020 census.

**Page 28:** Update the list of businesses and employers in the Town of Smithville: Matt's Hilltop Harvest; Black Barn Harvest Moon; Scott Murn Car Sales; Genegantslet Maple no longer in business. Brigham Enterprises, LLC; Dollar General; Mills Farm Supply.

**Page 28:** Housing – Check with the Assessor regarding the number of vacation/seasonal homes and hunting camps. Also check on the median housing value.

**Page 29:** Check on any transportation changes.

**Page 30:** Roads – insert results from the survey in last paragraph.

**Page 32:** Delete first paragraph regarding Smithville Days.

Update last paragraph with information regarding technology from the survey.

**Page 33:** Fire company changes – Josh will obtain current information regarding personnel and equipment.

**Page 35:** Solar energy include something regarding end of life plan.

**Page 36:** Update with results from 2022 survey.

The board will continue it's review of the remaining pages of the Comprehensive Plan at their January meeting.

**2. Recommendations to the Town Board based on survey:**

- Create a Facebook Page for Town of Smithville
- Change Town Clerk's hours to include Saturdays (maybe closing a day during the week in exchange for being open on Saturdays).

**VI. ADJOURNMENT:**

- A motion was made by Board member Heisler to adjourn the meeting at 7:41 p.m. Motion was seconded by Board member Brigham. All members in favor. Meeting adjourned.

**Next Planning Board Meeting is Wednesday, January 3, 2024 at 6:30 p.m.**