

**TOWN OF SMITHVILLE  
PLANNING BOARD MEETING MINUTES  
WEDNESDAY, MARCH 4, 2020**

**Call to Order:** Chair Shane Butler called the meeting to order at 7:00 p.m.

**Planning Board Members Present:** Chair Shane Butler, Adam Whitbeck and Dakota Warren; Donna Marie Utter, Clerk.

**Planning Board Members Absent:** Bob Brooks and Fred Heisler

**Others in attendance:** Angelo Cioffi, Town Clerk Alison Owens, Town Supervisor John Cammarata.

**1. REVIEW/APPROVAL OF MINUTES:**

- A motion to approve the minutes of the previous meeting held on February 5, 2020 was made by Whitbeck, seconded by Warren. All members voted aye, motion carried.

**2. NEW BUSINESS:**

- **Road Preservation Law** – Town Supervisor John Cammarata, voiced concern with road use by three different logging operations on Fred Wilcox Road in the Town of Smithville. He stated that the road is in horrible shape due to truck traffic associated with the operations. Attempts have been made by Supervisor Cammarata as well as Vince Witkowski, Highway Superintendent to meet with the individuals to address concerns and verify that the individuals involved have a properly completed Road Preservation Law Agreement.

- Alison Owens, Town Clerk, suggested having the Agreements laminated and/or placed in a plastic weather tight sleeve that could then be posted at the work site.

- Supervisor Cammarata requested that the Planning Board review this law for any revisions and then submit changes to the Town Board for their review and possible approval.

- **Building Project** – Supervisor Cammarata also commented that he has met with the Comptroller regarding archive requirements for storage of Town records on premises versus individual residences.

- Chairman Butler commented that there is a NYS Archives Grant, however applications are due tomorrow so we are too late for this year, but could be an option for next year. Also, there is funding through the USDA for grant funding for equipment or buildings.

- **Solar Installations** – Clerk Alison Owens noted another township that had a local law for solar installations and whether or not that is something Smithville should look into.

- Chairman Butler stated that Guilford adopted a law and it is now being challenged in court. Until a decision has been reached in that case, he is uncomfortable moving

forward. He also stated that our current Road Preservation Law would cover the traffic associated with any solar installation. The possibility of a "Frost Law" restricting heavy equipment travel on designated roads during specific seasons was also discussed. Chairman Butler will rework the Road Preservation Law to possibly include weight Limits/axels.

- **Dollar General** – Supervisor Cammarata commented that surveyors have staked out the site and are still planning on starting site work in March. The site plan includes sidewalks and curbing.

### **3. ADJOURNMENT:**

- There being no other business to come before the Planning Board, Chairman Butler adjourned the meeting at 7:15 p.m. All members voted aye, motion carried.

**Next Planning Board Meeting is Wednesday, April 1, 2020 @ 7:00 PM.**

**Submitted by:** Donna Marie Utter, Clerk