

**Town of Smithville
Planning Board Meeting Minutes
Wednesday, August 2, 2017**

Planning Board Members: Co-Chair, Jackie Centerwall, Co-Chair Shane Butler,
Robert Brooks, Adam Whitbeck, and Mike Evans;
Clerk, Suzette Valachovic

Planning Board Members in Attendance: Co-Chair, Jackie Centerwall, Co-Chair Shane Butler,
Adam Whitbeck, Mike Evans, and Robert Brooks.

Planning Board Members Absent/Excused: Clerk, Suzette Valachovic

Others in Attendance: None

Co-Chair Shane Butler called the Planning Board Meeting to order at 7:00 p.m.

1. Review and Approval of Minutes.

Minutes for July 5, 2017 were reviewed. Co-Chair Jackie Centerwall corrected the first bullet point under Old Business to say that the Town Clerk should contact one of the Co-Chairs if a landowner needs a letter stating their project does not need to be reviewed. One of the Co-Chairs will provide a letter if requested. Bob Brooks stated the minutes should read 125 Marvin Road at the top of page 2. Bob Brooks made a motion to accept and approve the minutes as corrected, seconded by Shane Butler. Members voted all ayes, motion carried.

2. New Business.

- Bob Brooks handed Co-Chair Jackie Centerwall the finalized building permit for the project discussed last month by Terry Turner. Co-Chair Jackie Centerwall placed the permit in the Town Clerk's mailbox.

3. Old Business.

- Road Use. Co-Chair Jackie Centerwall amended the document to include the \$1,000 penalty and changed the title of Section V to read Permit Fee & Penalty. Adam Whitbeck asked if the law refers to the fee schedule so it can change. Adam Whitbeck sent the agreement to Mr. Bowman and had not received any comments back yet. He may attend the Board meeting. Co-Chair Jackie Centerwall asked Adam Whitbeck to email her if he receives any comments.
- Comprehensive Plan. Co-Chair Jackie Centerwall submitted the Comprehensive Plan electronically to the Town Board. Paper copies will be presented at the next meeting.

- 4. Adjournment.** Co-Chair Jackie Centerwall asked for a motion to adjourn; motion made by Bob Brooks, 2nd by Mike Evans. Vote unanimous, motion approved.

Meeting adjourned at 7:45pm

Planning Board meetings are scheduled for the first Wednesday of every month, at 7:00 p.m. at the Smithville Community Center.

Next Planning Board Meeting is Wednesday, September 6, 2017 at 7:00 p.m.

PLANNING BOARD 2017 SCHEDULE:

January 4th
April 5th
July 5th
October 4th

February 1st
May 3rd
August 2nd
November 1st

March 1st
June 7th
September 6th
December 6th.

Respectfully submitted,
Shane Butler, Co-Chair &
Jackie Centerwall, Co-Chair