

Town of Smithville
Planning Board Meeting Minutes
Wednesday, April 5, 2017

Planning Board Members: Co-Chair, Jackie Centerwall, Co-Chair Shane Butler, Robert Brooks, Adam Whitbeck, and Mike Evans;
Clerk, Suzette Valachovic

Planning Board Members in Attendance: Co-Chair, Jackie Centerwall, Co-Chair Shane Butler, Adam Whitbeck, Mike Evans, Robert Brooks and Suzette Valachovic

Planning Board Members Absent/Excused: None

Others in Attendance: None

Co-Chair Jackie Centerwall called the Planning Board Meeting to order at 7:00 p.m.

1. Review and Approval of Minutes.

Minutes for March 1, 2017 were presented for approval. Jackie Centerwall asked if there were any corrections, additions, deletions to the minutes, as presented. Correction on page 2 under Road Use Agreement, Shane Butler asked the question, not Mike Evans. Motion by Shane Butler to accept the March 1, 2017 Planning Board Minutes, as corrected; 2nd by Adam Whitbeck, vote unanimous, motion approved and accepted.

2. New Business.

- Co-Chair Shane Butler attended the March Town Board Meeting and shared various topics which were discussed and had impact on the Planning Board as follows:
 - Highway will be installing some new flashing speed limit signs this Spring/Summer. Tracy will be coordinating with the landowners to make sure there aren't any issues with placement even though they would be in the right-of-way.
 - Town Board is still discussing parking options but it sounds like they have put some pressure on Seeber's to come up with some ideas on how to remedy the situation on their own.
 - Mr. Chioffi's attendance at March Planning Board meeting to discuss the money in lieu of land account. They seemed pleased with our response and would also like to see some ideas for use of the money.
 - Road Use Agreement. Basically after a lengthy discussion about enforcement, how people would know the agreement needed to be followed, etc., they passed the agreement and will put something in the Pennysaver and Chenango American notifying residents/companies about the change. They weren't sure if they needed a public hearing or not because they weren't actually passing a "law". We may need to clarify that with the board.
 - Comprehensive Plan. It was asked if they had any changes to the mission statement for the comprehensive plan. Supervisor Heilser was going to type up the one line they wanted changed and would provide it to the Planning Board Co-Chairs.

- Town Clerk Owens asked us to relook at the Site Plan Review Checklist because the wording is still causing confusion on whether something needs to be reviewed or not.

3. Old Business.

- Comprehensive Plan Review.

Discussion was had regarding Section 3 Items for Consideration and Goals. Shane Butler will revise and provide the updated information.

Jackie Centerwall will provide the outstanding sections that need to be completed concerning the population.

Shane Butler had provided the updated business information and Bob Brooks has provided the updated information for the Fire and Emergency Services section.

Need to follow up again with Supervisor Fred Heisler for the one sentence statement he referred to at the board meeting concerning the Mission Statement.

It is anticipated to have the updated Comprehensive Plan ready for Planning Board review for May meeting.

- 4. Adjournment.** Co-Chair Jackie Centerwall asked for a motion to adjourn; motion made by Robert Brooks, 2nd by Mike Evans. Vote unanimous, motion approved.

Meeting adjourned at 8:01

Planning Board meetings are scheduled for the first Wednesday of every month, at 7:00 p.m. at the Smithville Community Center.

Next Planning Board Meeting is Wednesday, May 3, 2017 at 7:00 p.m.

PLANNING BOARD 2017 SCHEDULE:

January 4th
April 5th
July 5th
October 4th

February 1st
May 3rd
August 2nd
November 1st

March 1st
June 7th
September 6th
December 6th.

Respectfully submitted,
 Suzette Valachovic
 Clerk