

**Town of Smithville
Planning Board Meeting Minutes
Wednesday, November 4, 2015**

Planning Board Members: Chairperson, Jackie Centerwall, Shane Butler, Robert Brooks and Adam Whitbeck; Clerk, Suzette Valachovic

Planning Board Members in Attendance: Chairperson, Jackie Centerwall, Shane Butler, Robert Brooks, Adam Whitbeck.

Planning Board Members Absent/Excused: Suzette Valachovic

Others in Attendance: None

Jackie Centerwall called the Planning Board Meeting to order at 7:11 pm.

1. Review and Approval of Minutes.

October 7, 2015, minutes were presented for approval. Chairperson Jackie Centerwall asked for a motion to approve the October 7, 2015 meeting minutes; motion made by Shane Butler, to approve the minutes, 2nd by Bob Brooks, vote unanimous, motion approved and accepted.

2. New Business.

- Jackie Centerwall reported that at the October Town Board meeting there was a discussion regarding the Heaton Building Permit Application that was reviewed at last months meeting and the email from Alison Owens and phone calls regarding a tiny house to be added to the Barbara Parks property (Round Pond Road). Jackie Centerwall talked with the Town Board and Bruce Kinney to address the importance of Building Permit Applications being accompanied by a site plan sketch. While the structure is important, it is also important to have a visual of where the structure is located in relation to other structures, septic, wells, etc.

3. Old Business.

- Jackie Centerwall noted that Planning Board member Vouchers cannot be submitted for showing up to a Planning Board meeting that did not take place due to lack of quorum.
- Monolith Solar Associates, LLC solar garden appears to be progressing; Bob Brooks reported that the sale of the land has been completed.
- Adam Whitbeck had questions about the proposed Road Use Law. He noted that the law refers to a fee schedule yet there are no road use fees on the Fee Schedule. Planning Board members provided historic information about the proposed Road Use Law and the proposed Fee Schedule. Chairperson Jackie Centerwall noted that this would be an opportune time for the Town Board to implement the proposed Fee Schedule in order to hold the public hearings to remove the fees from current laws in order to address them on a fee schedule. Jackie will follow up with the Town Board regarding the proposed Fee Schedule that was presented to the Town Board earlier in 2015.

4. Adjournment. Jackie Centerwall asked for a motion to adjourn; motion made by Robert Brooks, 2nd by Adam Whitbeck. Vote unanimous, motion approved.

Meeting adjourned at 7:56

Planning Board meetings are scheduled for the first Wednesday of every month, at 7:00 p.m. at the Smithville Community Center.

Next Planning Board Meeting is Wednesday, December 2, 2015 at 7:00 p.m.

PLANNING BOARD 2015 SCHEDULE:

~~January 12th~~

~~March 9th~~

~~May 11th~~

~~July 13th~~

~~September 2nd~~

~~November 4th~~

~~February 9th~~

~~April 13th~~

~~June 8th~~

~~August 5th~~

~~October 7th~~

December 2th

Respectfully submitted,
Jackie Centerwall
Planning Board Chairperson