

Town of Smithville
Planning Board Meeting Minutes
Monday, April 14, 2014
7 P.M.

Planning Board Members: Chairperson Jackie Centerwall, Shane Butler, Doug Garnar, Robert Brooks, and Tim Hanna.

Planning Board Members in Attendance: Shane Butler, Tim Hanna and Jackie Centerwall

Planning Board Members Absent/Excused: Robert Brooks and Doug Garnar

Others in Attendance:

Jackie Centerwall called the April 14, 2014 Planning Board Meeting to order at 7:04 P.M.

1 – Review and Approval of Meeting Minutes

- March 10, 2014 meeting minutes were presented for approval. Chairperson Jackie Centerwall asked for a motion to approve the March 10, 2014 meeting minutes, motion made by Shane Butler, 2nd by Tim Hanna. Vote unanimous, motion approved.

2 – New Business

- o Chenango County Planning and Development hosting a training Monday, April 28, 2014 in Norwich.
- o Shane Butler brought to the attention of the Planning Board a project through Southern Tier East Regional Planning Board called the Innovative Readiness Training (IRT). They are looking for possible engineering projects to be completed by military reservists in 2016 as a training exercise. Ideas must be in by May 1st. Tim Hanna: Municipal Water system w/hydrants for Hamlet of Smithville Flats.
- o Planning Board members had a discussion about some things that could be worked on after Site Plan Review Law and Survey are implemented. Tim Hanna: Municipal Water System for the hamlet of Smithville Flats.
- o Nature Trail – Shane Butler: Be nice to have a nature trail/walking trail. Tim Hanna talked about the 2 mile easement along the Genegantslet Creek from the Genegantslet Horse Farm Subdivision. Need agreement/permission from adjoining property owner on either end. There is recreation money set aside. Could provide a lot of expansion potential examples of Mountain bike, hiking and Cross county skiing trails to state land. Could provide a draw for people to come to Smithville.

3 –Old Business

- Town Survey
 - o Doug Garnar provided a paragraph via email to be used for website and print media to recruit committee members.
 - o Discussed using the old survey with minor changes. Many of Guilford's questions are good one. Jackie Centerwall noted that some of the

Smithville survey findings have been improved such as better cellular phone service coverage.

- Reuse some questions and add additional relevant questions – Town barn. Tim; would the community know how to answer the questions; would need to provide options and why needed (better coverage, less fuel etc.)
- Smithville Day – Brochure Development
 - Doug Garner emailed Jackie Centerwall; Contacted GCS PIG teacher had a conversation regarding our needs. A meeting was scheduled with GCS PIG teacher for April 7th but had to be cancelled. Meeting has been rescheduled for April 21st.
- Site Plan Review
 - Tim Hanna made some of the changes discussed last meeting. He expressed the need for clarification regarding the size of signs – changed exceptions so that all lighted signs require review.
 - Shane Butler: review of “exterior” signs so not reviewing lighted signs in windows, ex. beer signs in Seebers windows. Tim Hanna talked about Aiello’s sign being an example of internally lighted sign. Jackie Centerwall: asked about signs like the fire station – internal and external. Jackie pointed out that Seebers and the fire station signs would be grandfathered (one of Supervisor Heisler’s questions).
 - Sign illumination can depend on neighborhood; residential areas could be issue to consider when illuminated signs are proposed.
 - Tim Hanna: changed “signs under 50 ft. that are not illuminated” is changed in the exemption section.
 - Jackie Centerwall: have to change Section 4.2.6 to match and need to keep the entire section on the same page.
 - Tim Hanna: made changes to number of garage sales from 3 to 5.
 - Jackie Centerwall: Section 5.4 states that Planning Board decisions do not need to be mailed “certified with return receipt” all 3 paragraphs need to be changed to read “decision will be mailed certified or emailed when requested”. Can be very expensive – can track delivery with certified to make sure it is received. Shane Butler noted that he emails responses. Site Plan will be reviewed by Town legal counsel.
 - Tim Hanna: Should we highlight the changes for Town Board? Changes highlighted yellow.
 - Discussion of Section 5.5 outlining the building permit process, Shane Butler explained the County cannot issue a building permit without the Town’s sign off (Neil Root or Fred Heisler).
 - Section 7.3 numbers should be 1 and 2 not 3 and 4.
 - Jackie Centerwall: Discussed that the Site Plan Review Law needs to be physically presented to the Town Board – she is out of town until June meetings. Tim Hanna will post to the website. Jackie will figure out how to present to the Town Board.
- Planning Board Clerk – Still no candidate for position.

4 –Adjournment

- Jackie Centerwall asked for a motion to adjourn; Motion made by Shane Butler, Tim Hanna 2nd. Vote unanimously in favor, motion approved.

Meeting was adjourned at 8:44 P.M.

Planning Board meetings are scheduled for the second Monday of every month at 7:00 p.m. at the Smithville Community Center.

Next Planning Board Meeting is Monday, May 12, 2014 @ 7:00 PM

PLANNING BOARD 2014 SCHEDULE:

**January 13th
March 10th
May 12th
July 14th
September 8th
November 10th**

**February 10th
April 14th
June 9th
August 11th
October 13th
December 8th**

Respectfully submitted by Planning Board Chair Jackie Centerwall