

**Town of Smithville
Planning Board Meeting Minutes
Monday, March 10, 2014
7 P.M.**

Planning Board Members: Chairperson Jackie Centerwall, Shane Butler, Doug Garnar, Robert Brooks, and Tim Hanna.

Planning Board Members in Attendance: Shane Butler, Doug Garnar, Tim Hanna and Jackie Centerwall

Planning Board Members Absent/Excused: Robert Brooks

Others in Attendance:

Jackie Centerwall called the March 10, 2014 Planning Board Meeting to order at 7:07 P.M.

1 – Review and Approval of Meeting Minutes

- February 10, 2014 meeting minutes were presented for approval. Chairperson Jackie Centerwall asked for a motion to approve the corrected February 10, 2014 meeting minutes, motion made by Doug Garnar, 2nd by Tim Hanna.
Vote unanimous, motion approved.

2 – New Business

- USDA Rural Broadband Build Out 2014
 - o Shane Butler provided an update on a teleconference regarding the USDA Rural Broadband Build Out 2014. The Southern Tier East Regional Planning Board is applying for the grant which would provide broadband access to rural communities and help them become more economically competitive.
 - o Municipalities were asked to submit a support letter by March 7th. The County Planning Department submitted a letter for Chenango County.
 - o The grant would provide broadband “mid-mile” and then the telecommunication companies would then provide the “end-mile” to the customer’s home. Another possibility would be to have a “cyber net” which would broadcast the broadband availability remotely from a central area.

3 –Old Business

- Town Survey
 - o Doug Garner sent a letter to the Town Board regarding the Town Survey proposing to include topics being considered at the Board level. The Town Board liked the idea.
 - o The Town Board would like to review the questions once written and loved the idea of a citizen committee spearheading the survey. Doug Garner will flesh out ideas and make a list of groups to include on the committee (ex. Businesses, 501c3’s, etc.). Jackie Centerwall suggested having a committee of five members. Commitments from the members would be needed as soon as possible.

- Jackie Centerwall suggested having information about the survey posted on the website, bulletin boards, and in the newspaper, with a goal to have the survey completed by Smithville Day. Surveys will be mailed but can also be completed online or at Smithville Day.
 - Jackie Centerwall received a copy of the Town of Guilford survey. She suggested reviewing their questions and deciding which ones we would like to include. The questions were written by an outside consultant.
- Smithville Day – Brochure Development
 - Doug Garner emailed the GCS PIG teacher but had not received a response as of yet. We would have to supply the context to the student. Shane Butler suggested using Microsoft Publisher and provided an example.
 - Jackie Centerwall suggested the brochure be 8 ½ x 11", front and back, with color. Staples or BOCES should be able to do the printing for a reasonably economic price.
- Site Plan Review
 - Supervisor Fred Heisler provided Jackie Centerwall with his comments on the Site Plan Review Law. The main statement of his comments were, is it "unnecessary, unenforceable, or have unintended consequences".
 - Many of the additional comments were answered during the work session meeting by Jackie Centerwall and Shane Butler. The two changes to be made are; number of consecutive days to hold a yard sale increased from three to five, and to double check the allowable square footage of signage.
 - The Site Plan law isn't going to tell people what they can do, it is meant to be a review process for certain types of projects. Many area Towns Site Plan laws read similar to the one presented to the Town Board.
 - The Town Enforcement Officer will need to be educated on the Site Plan Review law since he will be the one to enforce it. The Town of Smithville has small signs entering town stating "Local Ordinances Enforced". In some cases the law will need to be complaint driven.
 - Doug Garner suggested handing out an executive summary of the Site Plan Review Law at Smithville Day.
- Planning Board Clerk – no update

4 –Adjournment

- Jackie Centerwall asked for a motion to adjourn; Motion made by Doug Garnar, Tim Hanna 2nd. Vote unanimously in favor, motion approved.

Meeting was adjourned at 8:11 P.M.

Planning Board meetings are scheduled for the second Monday of every month at 7:00 p.m. at the Smithville Community Center.

Next Planning Board Meeting is Monday, April 14, 2014 @ 7:00 PM

PLANNING BOARD 2014 SCHEDULE:

January 13th

March 10th

May 12th

July 14th

September 8th

November 10th

February 10th

April 14th

June 9th

August 11th

October 13th

December 8th

Respectfully submitted by Planning Board Chair Jackie Centerwall