

**Town of Smithville  
Planning Board Meeting Minutes  
Monday, April 8th, 2013  
7:05 P.M.**

**Planning Board Members:** Chairperson Jackie Centerwall, Tom Pollard, Doug Garnar, Tim Hanna, and Robert Brooks. Dylan Huff, Planning Board Clerk.

**Planning Board Members In Attendance:** Chairperson Jackie Centerwall, Tom Pollard, Tim Hanna and Doug Garnar. Dylan Huff, Planning Board Clerk.

**Planning Board Members Absent/Excused: Robert Brooks.**

**Others In Attendance:**

Chairperson Jackie Centerwall called the April 8th, 2013 Planning Board Meeting to order at 7:05 P.M.

**1 – Review and Approval of Meeting Minutes**

- Review of Minutes from Monday, February 11th, 2013 Planning Board Meeting.

J. Centerwall asked for a motion to approve the Monday February 11th, 2013 Planning Board Meeting Minutes; Motion to approve made by Tom Pollard, 2<sup>nd</sup> by Tim Hanna. Vote unanimously in favor, motion approved. (No meeting was held during March)

**2 – New Business**

- None

**3 – Old Business**

- Update town Barn/Justice space; Town Board had work meeting to address issue. Addition to the Community center likely. Extensions and repairs on current town barn more likely than a new Town Barn.
- Site Plan Review Law – member review; Structure of the templates are good. Many issues addressed in the Steuben County template are not applicable to Smithville, or should be revised to better apply, some definitions are too extensive; the adult use section is a prime example. Should probably be kept in case of unforeseen future situations in which such regulations would apply. The nature of signs should certainly be approved by Town. Fire Department should be informed of chemicals stored in industrial storage yards; further discussion necessary. Are OSHA regulations sufficient? Should probably keep section in case of future events in which the section would apply. How would this apply to already existing facilities which would fall under this category? Association of towns may be able to answer this question. Definition glossary is useful. Steuben County is very thorough and detailed. Bruce Kinney and Assessor should review specifics such as setback distances and such. Section on reimbursement cost management should be reviewed, perhaps more explanatory language. Notification prior to sending it on. Should the title of "Enforcement officer" be better defined? Is there a page of definitions/descriptions of various positions? Road use should primarily involve the Highway department's input. Some sections are better phrased in one Template than in other. Change "Town Board" to "Town Planning Board". Cost change regulations/site plan review fees; \$15,000.00 value vs. 25%. Given dollar amount, percentage or both. Fee schedule? Such would have to be reviewed every year, which could be complicated. Tim Hanna will work on the document.

- Comprehensive plan is finished and has been posted on the Town's website. Must be submitted to Chenango County and to the Town Clerk. Needs to be removed from website until officially approved.

#### **4 – Motion to Adjourn**

- J. Centerwall – do we have a motion to adjourn? Tom Pollard made motion to adjourn, 2<sup>nd</sup> by Doug Garnar. Meeting adjourned at 8:28 P.M.

Planning Board meetings are scheduled for the second Monday of every month at 7:00 p.m. at the Smithville Community Center.

**Next Planning Board Meeting is DAY, MONTH DATE, 2013 @ 7:00 PM**

#### **PLANNING BOARD 2013 SCHEDULE:**

**January 14<sup>th</sup>**  
**March 11<sup>th</sup> (Cancelled)**  
**May 13<sup>th</sup>**  
**July 8<sup>th</sup>**  
**September 9<sup>th</sup>**  
**November 11<sup>th</sup>**

**February 11<sup>th</sup>**  
**April 8<sup>th</sup>**  
**June 10<sup>th</sup>**  
**August 12<sup>th</sup>**  
**October 14<sup>th</sup>**  
**December 9<sup>th</sup>**

Respectfully submitted by Dylan Huff – Planning Board Clerk