

TOWN OF SMITHVILLE

Planning Board Meeting Minutes

April 11, 2011

Chairman Tim Hanna called the April Planning Board meeting to order at 7:04 PM. Those in attendance were; **Tim Hanna, Chairman, Doug Garnar, John Cammarata and Jackie Centerwall.**

Robert Brooks was absent and excused due to medical reason.

Minutes from the October 13, 2010 and November 10, 2010 meetings were reviewed. No meeting minutes were taken for the December 2010. No quorum for Planning Board Meeting: January 2011, February 2011 or March 2011.

Motion was made to approve meeting minutes, Motion 2nd, motion passed unanimously.

Old Business:

Comprehensive Plan

CP1: Planning Board invited the Town Board to the April meeting to discuss the process of implementing the Comprehensive Plan. Those in attendance from the Town of Smithville Town Board were **Allan Johnson, Holly Mohr, Roger Connelly and Charles Schultes**

Tim Hanna opened the meeting with an introduction of the process that the Planning Board has taken in preparing the Comprehensive Plan:

- County Planning Board gave presentation
- Survey was sent to residents of the Town in 2004; received 220 responses
- Gathered other Town and Village Comprehensive Plans for review
- Chose the Town of Greene
- Milly Auwarter wrote large part
- Town Board requested completion

Tim Hanna provided copies of the "Draft" Comprehensive Plan as well as copies of NYS DOS Guide to Planning and Zoning Laws of New York; James A. Coon Local Government Technical Series, Section 272-a, pg. 63 – 66 which outlines the proper implementation of a Comprehensive Plan.

Town Board members asked questions and shared input.

It was noted that the copies of the Comprehensive Plan needed to mark "DRAFT" until the plan is adopted.

Al Johnson would like to get the public involved in the process before holding a Public Hearing. Planning Board member expressed frustration with not being able to engage local community members in the process. Local organizations and businesses were identified - PB members should attend meetings or make contact in order to provide copies of the DRAFT Comprehensive Plan for community member review before the Town Board accepts the Comprehensive Plan for adoption.

Jr. Grange, Local Democratic and Republican organizations, local business owners (General Store, Seebers, Rogers Auto Body) Fire Station, Historical Society, and area churches (John Cammarata will contact churches). Copies of the Comprehensive Plan will be provide to the Fire Department, Historical Society, and Churches in the Town as well as two copies will be placed in the General Store (Doug Garnar will contact Julie Andrus).

Tim Hanna and Allan Johnson will write a joint letter asking the community to get involved in the process with an invitation to attend Planning Board meetings. The letter will be placed in the Town newspaper (Chenango American). Copies of the DRAFT Comprehensive Plan will be distributed to the area groups and businesses in order for the community to have an opportunity to review and make comments.

New Business: None

Town Planning Board meetings are held the second Monday of each month.

Next meeting is **Monday, May 9, 2011 at 7:00 P.M.** at the Town of Smithville Community Center, Smithville Flats, New York.

Meeting adjourned 8:45 P.M.